

Punjab Skill Development Mission
SCO No. 149-52, IInd Floor, Sector 17-C, Chandigarh
(0172-2720152, 2720153)

To

M/s S. Tandon & Associates
 Chartered Accountants
 SCO 201-203, 3rd Floor,
 Sector 34-A,
 Chandigarh.

No. PSDM/DGM(F)/2016/
 Dated Chandigarh, the

Subject:- Certificate of Confirmation for the Purpose of audit for the Financial Year 2015-16

Dear Sir,

Please refer to subject mentioned above, in this connection it is certified as following:-

1. **Cash balance:** That there was no cash balance as on 31-03-2016
2. **Bank Balance:** The Society is having only the following bank accounts as on 31-03-2016 and the balance therein is as under:

Sr. No.	Name	Branch of Bank	Type of A/c	Account No.	Closing Balance (Rs.)
1.	ICICI Bank	SCO 27 Sector-10 D, Chandigarh	Saving A/c	360701000132	2,45,31,505/-
2.	ICICI Bank	SCO 27, Sector 10 D, Chandigarh	Saving A/c	360701000129	37,05,29,644/-
3.	ICICI Bank	SCO 27, Sector 10 D, Chandigarh	Saving A/c	360701000133	NIL
Total					39,50,61,149/-

The above Bank accounts have been duly reconciled and the Bank Reconciliation has been prepared, wherever required.

3. Revenue is recognised in the Income and Expenditure statement on a systematic and rational basis over the periods necessary to match them with the related costs. Accordingly, during the year administrative grant equivalent to expenses incurred have been transferred to income & Expenditure Account.

4. **Grant in Aid:** The Society has received different type of Grants during the year. The balance of these grants after utilization is as follows:

Particular	Amount (in Rs.)
1. Integrated Skill Development Scheme	2,45,31,505/-
2. National Urban Livelihood Mission	5,03,45,205/-
3. Mobilisation grant for Skill Development Mission (BOCW)	1,02,60,822/-
4. Setting up Multi Skill Development Centres	45,97,81,922/-
5. Setting up Health Sector Skill Development Centres	15,28,84,932/-
6. Management charges for PSDM	3,03,46,884/-
Total	72,81,51,270/-

The interest accrued on the grant received for specific purpose is being added to respective grants and not treated as revenue.

5. **Loans & Advances:** The society has given the following advances which are outstanding as on 31-3-2016

Particulars	Nature	Amount (in Rs)
1. Mandi Board	Renovation of Office	39,34,000/-
2. Public Works Department	Construction	23,88,71,000/-
3. Punjab Small Industries & Export Corporation Limited	Construction	1,35,41,000/-
4. Punjab Health System corporation	Construction	7,50,00,000/-
5. National Institute of Rural Development & Panchayati Raj (NIRD)	Monitoring Charges	11,00,000/-
6. Staff Advance :- (i) Shri Harjit Singh, Board of Technical Education Rs.85000/- (ii) Vijay Singh Kanwar, PSDM Rs.15000/-	As per policy	1,00,000/-
7. The Tribune Trust	Advertisement	10,842/-
Total		33,25,56,842/-

6. **Fixed Assets:** That fixed assets are in the name of PSDM. All the fixed assets have been physically verified at the closing of the year, and are in running/usable condition. Depreciation on fixed assets is being charged on the basis of useful life of assets. The useful life of IT equipment has been estimated as 3 years as per Income Tax guidelines.

7. **Grants related to depreciable assets:** That Grants related to depreciable assets are treated income which is recognized in Income and Expenditure statement on the systematic and rational basis over the useful life of the asset.

8. **Expenditure & Income:** That all expenditure and income have been accounted for the year on cash method of accounting.

9. The financial statement are free of material mis-statement , including omissions.

10. **Tax deducted at source:** The management has deducted TDS @ 2% as against applicable rate of 10% on Rs. 11,00,000/- for professional services provided by M/s Feedback Infra Private limited. This has resulted into short deduction of Rs. 88,000/-. This amount has subsequently been deposited on 03-06-2016 with income Tax Department.

11. We have no plans or intentions that may materially affect the carrying value or classification of assets and liabilities reflected in the financial statements.

12. No fraud has been committed during the year.

We confirm the above information.


Dy. General Manager(F)

For Punjab Skill Development Mission


General Manager

For Punjab Skill Development Mission

Place:- Chandigarh

Date:- 22.08.2016



AUDITOR'S REPORT

TO THE MEMBERS OF

Punjab Skill Development Mission Society



1. We have audited the attached Balance Sheet of **Punjab Skill Development Mission Society** ("Society") as at 31st March, 2016 and also the Income and Expenditure Account of the Society for the year ended on that date, annexed there to. These financial statements are the responsibility of the Society's Management. Our responsibility is to express an opinion on these financial statements based on our audit.
2. We conducted our audit in accordance with auditing standards generally accepted in India. Those Standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and the disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by the Management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.
3. We report as follows:
 - a) we have obtained all the information and explanations, which to the best of our knowledge and belief were necessary for the purposes of our audit;
 - b) in our opinion, proper books of account as required by law have been kept by the Society so far as appears from our examination of those books;
 - c) the Balance Sheet and the Income and Expenditure Account dealt with by this report are in agreement with the books of account;
 - d) in our opinion, and to the best of our information, and according to the explanations given to us, the said accounts give a true and fair view:





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- i) in the case of the Balance Sheet, of the state of affairs of the Society as at 31st March, 2016; and
 - ii) in the case of the Income and Expenditure Account, the income of the expenses.

For and on behalf of
S.TANDON & ASSOCIATES
Chartered Accountants
FRN:006388N

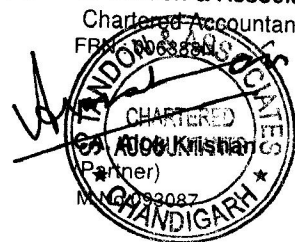


CA ALOK KRISHAN
PARTNER
M. NO. 093087

Place: Chandigarh
Date: 22.08.2016

PUNJAB SKILL DEVELOPMENT MISSION SOCIETY
RECEIPTS AND PAYMENTS ACCOUNT FOR THE YEAR ENDING 31.03.2016

Receipts	Amount (Rs.)	Payments	Amount (Rs.)
Opening Balances:		Expenses	
Bank Balance	-	Advertisement Expenses	32,817
Cash	-	Hiring of Vehicle	38,900
Earnest Money Received	30,000	Office Expenses	122,240
Security Retained	8,390	Printing & Stationery	28,808
Specifice Purpose Grants	730,809,550	Profession Expenses	1,789,744
		Salary	589,410
		Outsourced Manpower	39,160
		Telephone Expenses	2,460
		Assets Purchased	585,910
		Advances	
		Mandi Board	3,934,000
		PWD (Chief Engineer)	238,871,000
		PSIEC	13,541,000
		Punjab Health System Corporation	75,000,000
		Advance to staff	100,000
		Tribune	10,842
		NIRD	1,100,000
		Security	500
		Closing Balance	
		Bank Accounts	395,061,149
Total	730,847,940	Total	730,847,940

As per our report of even date attached

For **S. Tandon & Associates**
Chartered AccountantsFor **PUNJAB SKILL DEVELOPMENT MISSION SOCIETY**

[Signature]
 Executive Assistant
 (Accounts)
[Signature]
 General Manager

[Signature]
 Dy General Manager
 (Finance)
[Signature]
 Member Secretary

Place:- Chandigarh

Date:- 22.08.2016

PUNJAB SKILL DEVELOPMENT MISSION SOCIETY

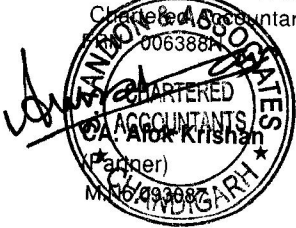
INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDING 31.03.2016

Particulars	Amount (Rs.)	Particulars	Amount (Rs.)
To Advertisement Expenses	32,817	By Grant in Aid Utilised	2,658,280
To Depreciation A/c	14,741		
To Hiring of Vehicle	38,900		
To Office Expenses	122,240		
To Printing & Stationery	28,808		
To Profession Expenses	1,789,744		
To Salary	589,410		
To Salary Outsourced Staff	39,160		
To Telephone Expenses	2,460		
Total	2,658,280	Total	2,658,280

As per our report of even date attached

For **S. Tandon & Associates**

Chartered Accountants



For PUNJAB SKILL DEVELOPMENT MISSION SOCIETY

Vijay Kumar
Executive Assistant
(Accounts)

[Signature]
General Manager

[Signature]
Dy General Manager
(Finance)

[Signature]
Member Secretary

Place:- Chandigarh

Date:- 22.08.2016

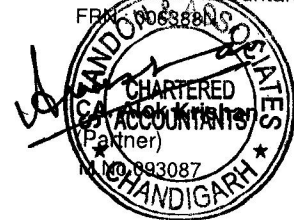
PUNJAB SKILL DEVELOPMENT MISSION SOCIETY

BALANCE SHEET AS ON 31.03.2016

Liabilities	Amount (Rs.)	Assets	Amount (Rs.)
Specific Purpose Grant A	728,151,270	Fixed Assets	
		Computers 5,85,910	
		Less:Dep (14,741)	571,169
Current Liabilities		Loans and Advances B	332,556,842
Security Retained	8,390		
Earnest Money Deposit	30,000	Current Assets	
		Bank Balance	395,061,149
		Security (Telephone)	500
Total	728,189,660	Total	728,189,660

As per our report of even date attached

For **S. Tandon & Associates**
Chartered Accountants



For PUNJAB SKILL DEVELOPMENT MISSION SOCIETY

[Signature]
Executive Assistant
(Accounts)

[Signature]
General Manager

[Signature]
Dy General Manager
(Finance)

[Signature]
Member Secretary

Place:- Chandigarh

Date:- 22.08.2016

Schedule-A GRANT-IN -AID	
Particulars	Amount (in Rs.)
1. Integrated Skill Development Scheme	24,531,505
2. National Urban Livelihood Mission	50,345,205
3. Pace up grant for Skill Development Mission	10,260,822
4. Setting up Multi Skill Development Centres	459,781,922
5. Setting up Health Centres	152,884,932
6. Management charges for setting up development centres	30,346,884
TOTAL	728,151,270
Schedule-B Loans and Advances	
Particulars	Amount (in Rs.)
1. Mandi Board	3,934,000
2. Public Works Department	238,871,000
3. Punjab Small Industries & Export Corporation Limited	13,541,000
4. Punjab Health System Corporation	75,000,000
5. National Institute of Rural Development	1,100,000
6. Staff Advance	100,000
7. The Tribune Trust	10,842
TOTAL	332,556,842

SIGNIFICANT ACCOUNTING POLICIES AND NOTES TO ACCOUNTS

A. SIGNIFICANT ACCOUNTING POLICIES APPLICABLE

1. Basis of preparation of accounts

- The society has adopted the Cash system of accounting in the preparation of the accounts.
- These accounts are prepared under historical cost convention and going concern basis.

2. Revenue Recognition

Revenue is recognized in the Income and Expenditure statement on a systematic and rational basis over the periods necessary to match them with the related costs. Accordingly, during the year portion administrative grant equivalent to expenses incurred have be transferred to Income & Expenditure Account.

3. Fixed Assets

- Fixed assets are stated at cost less depreciation.
- Depreciation on fixed assets is being charged on the basis of useful life of assets. The useful life of IT equipment has been estimated at three years by the management.

4. Grants

- Accounting for Grants is done as per AS-12.
- Grants related to depreciable assets are treated as deferred income which is recognized in Income and Expenditure statement on the systematic and rational basis over the useful life of the asset.
- The interest accrued on the grant received for specific purpose is being added to respective grants and not treated as revenue.


B. NOTES TO ACCOUNTS

1. The society is registered under Societies Registration Act,1860 on 17.09.2014 with the mission to formulate and steer various skill development schemes in the state of Punjab. The society is formed by Department of Technical Education and Industrial Training, Government of Punjab.

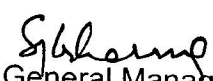
2. To fulfill its objects, the society has received grants from various organizations for specific purposes which have to be utilized according to respective conditions of grant.
3. During the year, advertisements were issued for calling tenders for various works. Advertisement expenses are shown net off tender fees received on such tenders.
4. Employees Provident Fund and Miscellaneous Provisions Act, 1952 and Payment of Gratuity Act, 1972 are not applicable to the society as the number of employees is below the statutory minimum required under the acts.


For Punjab Skill Development Mission Society

Place: Chandigarh
Date: 22.08.2016


Executive Assistant
(Accounts)


General Manager


Dy General Manager
(Finance)


Member Secretary